

Somerset Youth and Community Service

Money and the Club



Aims: To enable young people to be aware of the cost of their club and inspire fundraising.

Learning Outcomes:

By the end of the session the participants will:

- have identified the costs of their club
- have identified how it is funded
- set a club budget for the year

Group size: 6

Time: 1 hour

Venue: Youth club

Materials:

- Cost sheets
- Flipchart paper and pens
- Financial information for the club

Time	What	With
10 mins	Explain that this session is about helping them to understand the cost of the youth club. Give out the costs sheets (below) and explain that they need to look round the club to find things that cost money to run and write them on the sheet.	Cost sheets
10 mins	Bring the young people back together and go through the sheets, adding in anything they've missed. Ask them to guess each cost and then give the actual cost. This is a good opportunity to discuss the high cost of living for everyone!	
5 mins	From the lists, ask the group to create two lists, one giving the yearly (on-going) costs and one giving fixed (one-off) costs. Make sure things are in the right column, total the costs and stick the sheets to the wall.	
10 mins	With a fresh sheet, ask the young people to list how the clubs is funded (they may think it is solely through their subs, this is common). Create a list from what they say and then give the correct information, which may include: <ul style="list-style-type: none"> • Subs • Coffee bar profit • Grants from town / parish / county council etc • Hiring out the building (if the building is owned by the club) • Fundraising activities (car boot sales, raffles bingo nights etc etc) • Donations (businesses, local charities etc) 	
10 mins	What can you do? Ask the young people to brainstorm fundraising ideas and write them all down (for inspiration, search for 'small group fundraising ideas on the internet – or ask the young people to do it!). Ask them to pick out a few favourites they'd like to do and estimate how much it'll raise and how much time it will take.	
15 mins	From this, plan your first young people's fundraiser!	



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What costs? The list below is a sample of things the young people might find – also included are some things they may not think of – not all these will be relevant to your club (depending on whether you own the building or rent space), so ignore any that don't apply to your club when talking to the young people. However, you do need to make sure you mention the relevant ones to give young people an idea of true costs.

Item	Cost
Electricity (young people may list lighting, running the TV or Xbox, keeping the fridge on etc)	
Heating (young people may list radiators or fan heaters etc)	
Water (toilets, sink etc)	
Rent	
Council tax	
Programme costs (food for cooking, arts and crafts materials, games, trips etc)	
Repairs and decoration	
Servicing the fire alarms and extinguishers	
Servicing the gas and electricity systems	
Printing of posters, programmes etc	
Insurance (public and employers liability, also building insurance)	
Staff costs (may not be relevant if your club is run by volunteers, but if it is talk about salary, NI, pension, holiday pay, training, management, DBS etc)	
Bank and accountancy charges	
Furniture and kitchen equipment	

There may be others! It's a good idea to complete this sheet for yourself before you start the session, so that you have the information at your fingertips.

You'll also need the information about how the club is funded, before starting the session.